

**Government of Punjab**  
**Department of Planning**  
(Secretariat Economic Services Division)

Notification  
The 26th July, 2005

No. 25/26-PSPB-RO (NGO)/2005/ 9518

The Governor of Punjab is pleased to constitute the District level Coordination Committee for promoting the role of Non-Government Organizations (NGO's) for the development of State as under:-

(I)	Deputy Commissioner	Chairman
(ii)	Chief Medical Officer of the district	Member
(iii)	District Development and Panchayat officer	Member
(iv)	District Social Welfare Officer	Member
(v)	District Education Officer(s)	Member
(vi)	Additional Deputy Commissioner (Development)	Member Secretary
(vii)	Deputy Economic & Statistical Adviser	Additional Secretary

The Deputy Commissioner may associate such representatives of the NGOs as considered appropriate from time to time.

2. The Committee shall meet from time to time and at a place to be decided by the Chairman of the District Level Coordination Committee. The functions of the Committee will be as under:-

- i) To serve as a platform to address the issues related to GO-NGO Collaboration at district, mandal and gram panchayat level for strengthening the partnerships between NGOs and Government, among NGOs, etc.
- ii) To provide the required information to the Apex Committee for policy review and development.
- iii) To facilitate developing self regulations for assessment of performance of NGOs, GO-NGO collaboration, etc.
- iv) To maintain upto date documentation on
  - a) Data base of all NGOs of entire district with clear classification.
  - b) Partnership mechanisms in various poverty alleviation and development programmes.
  - c) MOUs of different partnerships
  - d) Selection process and the list of NGOs under each partnership programmes
  - e) Effectiveness of different partnerships.
  - f) Minutes/proceedings of various meetings and workshops related to GO-NGO collaboration.
- v) To select the NGOs to various Government programmes based on guidelines and instructions from Apex Committee.
- vi) To conduct periodical reviews and assessments on partnership effectiveness in various programmes in coordination with the Apex Committee.

vii) The district level committees will process the applications for grant received from NGOs in accordance with the policy guidelines of the State Government and as per instructions to be issued by the Department of Planning from time to time and forward the same to the concerned Administrative Departments for sanction of grant under the Plan scheme PM 1.10 'Assistance to NGOs'.

3. No TA/DA will be paid to the members of District level Coordination Committees.
4. The term of this committee will be two years.

Chandigarh,  
Dated: 11th July, 2005.

A.R. Talwar  
Secretary to Govt. of Punjab,  
Department of Planning.

A copy is forwarded to the Secretary to Chief Secretary for information of Chief Secretary, Punjab please.

Special Secretary Planning

To

The Secretary/Chief Secretary Punjab.

U.O.No. 25/26-PSPB/RO (NGO)/2005/9519

Dated: 26.7.05

Endst. No. 25/26-PSPB/RO (NGO)/2005/9520-25

Dated: 26.7.05

A copy is forwarded to the following for information:-

- i) Principal Secretary to Govt. Punjab, Department of Finance.
- ii) Principal Secretary to Govt. Punjab, Department of School Education.
- iii) Secretary to Govt. Punjab, Department of Health and Family Welfare.
- iv) Secretary to Govt. Punjab, Department of Welfare of SCs/BCs, and Social Security, Woman & Child Development.
- v) Sh. P.H. Vaishnav, Director, SOSVA(N), Room No. 19, Ist floor, Karuna Sadan, Sector 11-B, Chandigarh.
- vi) Regional Director, Council for Advancement of People's Action and Rural Technology (CAPART), SCO 179-180, Sector 17-C, Chandigarh.

Special Secretary Planning

Endst. No. 25/26-PSPB/RO(NGO)/2005/ 9526-32

Dated: 26.7.05

A copy is forwarded to the following officers of all the districts for information and necessary action:-

1. Deputy Commissioner
2. Chief Medical Officer
3. District Development and Panchayat Officer
4. District Social Welfare Officer
5. District Education Officer(s)
6. Additional Deputy Commissioner(Development)
7. Deputy Economic & Statistical Adviser.

Special Secretary Planning

Endst. No. 25/26-PSPB/RO(NGO)/2005/ 9533

Dated: 26.7.05

A copy is forwarded to Controller, Printing & Stationery for publishing this notification in the official gazette of the Punjab Government.

Special Secretary Planning