

**DEPARTMENT OF FOOD SUPPLIES  
GOVERNMENT OF PUNJAB**

To

All the Divisional Commissioners  
All the Deputy Commissioners

Memo No. 2(FD(3)-07/804  
Dated, Chandigarh, the 30-3-07

**Sub: Clarifications regarding survey of poor households in the state for implementation of Atta Dal Scheme**

This is in continuous of this office Memo No. 2 FD (3)-07/774 dated 28-3-07 vide which detailed guidelines for the survey of poor households in the state were circulated. The English as well as Punjabi version of these guidelines are placed on the website of Planning Department (pbplanning.gov.in) under icon 'News'.

2. There have been some queries from the Deputy Commissioners and accordingly the following clarifications are being issued -

- (1) **Printing of survey forms** – Survey forms and forms for filing claims & objections can be got printed in Punjabi by the Deputy Commissioners. The Department is separately providing budget for this purpose. If there are no adequate arrangements for printing in any district(s), the concerned DC(s) can contact the Controller Printing & Stationery, Sh. Pirthi Chand. He says that he can get the forms printed in 3-4 days time of the request.
- (2) **Affidavit** – The DCs should get the forms for Affidavit printed and given to the enumerators and they or the applicants can thereafter write in ink the basic details. The Government has decided to exempt these Affidavits from the stamp duty of Rs. 15/- . The DCs will be provided a budget by the department @ 1 per Affidavit for printing. As usual these affidavits will require to be attested by the Executing Magistrate.  

**AFTER** the draft publication of list of poor households, affidavit will be taken from the heads of families identified as poor in survey, before being included in the final list.
- (3) **Remuneration** – The Department is providing budget to the Deputy Commissioners @ 4/- per family as remuneration to the Supervisors and enumerators.

Sd/-

Director Food, Civil Supplies  
& Consumer Affairs, Punjab.