

GOVERNMENT OF PUNJAB
DEPARTMENT OF PLANNING
(Rural Development Division)

The Government of Punjab is pleased to constitute Monitoring Committees at District and Sub Divisional level for monitoring the implementation of various development programmes in all districts of the State.

2. The constitution of the District level Monitoring Committee shall be as follows:

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| 1. Deputy Commissioner of the district: | Chairman |
| 2. All Superintending Engineers of line Departments: | Member |
| 3. Addl. Deputy Commissioner (Dev.): | Member Secretary |
| 4. District Development & Panchayat Officer: | Member |

3. The constitution of the Sub Divisional level Monitoring Committee shall be as follows:

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| 1. Sub Divisional Magistrate: | Chairman |
| 2. SDO rank officer of all line Departments: | Member |
| 3. BDPO (s) of the concerned block/s: | Member |

4. The Committees would be responsible for supervision and monitoring of all development works in the district/ sub-division. The Committees would design appropriate monitoring proformas and a Management Information System (MIS) to ensure adherence of time schedules in implementation.

5. The Committees would also be responsible for ensuring that all works are executed as per norms and that there is no compromise on the quality of execution. Upon completion of every work, a certificate that the work has been completed as per laid down specifications and parameters of quality shall be furnished by the Executive Engineer concerned. This certificate shall form a part of the monitoring record to be maintained by the District level Committee. A meeting of the Committee would be held at least once every month.

6. This issues with the approval of the Hon'ble Chief Minister, Punjab.

Chandighr, Dated the 11th of July 2007

Endst No. PSPB/RO(RD)/Monitoring C/7122-28

(Satish Chandra)
Secretary to Government
Dept. of Planning

Dated:11th July 2007

A copy of the above is forwarded for information to:

1. All Administrative Secretaries in the State
2. Principal Secretary to Chief Minister, Punjab for kind information of Hon'ble CM,Punjab
3. PS/Chief Secretary for kind information of Chief Secretary, Punjab
4. All Divisional Commissioners in the State
5. All Deputy Commissioners in the State
6. All Sub Divisional Magistrates in the State
7. Secretary, Punjab Mandi Board

Sd/-
Special Secretary
Planning