

**GOVERNMENT OF PUNJAB  
PUNJAB STATE PLANNING BOARD  
(SCO 70-72, Sector 17-D, Chandigarh)**

**Recruitment of Interns**

The State Government invites applications in the proforma as per details available on [www.pbplanning.gov.in](http://www.pbplanning.gov.in) by 29<sup>th</sup> June, 2012 for the recruitment of 20 interns (5 from the reserved category) on Contract/Temporary Basis in the age group of 22 to 30 years as on 1/6/2012 to be deployed in different departments having the following qualifications:-

- (i) The candidate with consistently good academic record should possess Master's degree in Economics or Commerce or Business Administration or Public Administration from recognized Universities/Institutes with at least 55% marks.
  - (ii) The candidate should possess knowledge of Punjabi language upto Matriculation or its equivalent standard and basic knowledge of IT.
2. The Interns shall be paid a consolidated salary of Rs. 30,000 – Rs. 35,000 per month.

**Other/Detailed Conditions:**

- (i) The candidate should be a citizen of India and domicile of Punjab including Chandigarh.
- (ii) Consistently good academic record i.e. > 50% marks in Matric and above examinations or its equivalent.
- (iii) Basic knowledge of IT – knowledge of MS Word, MS Excel, Power Point, Internet etc.
- (iv) The candidates may be subjected to test or interview or both to be decided by the State Government.
- (v) Reservation of posts shall be as per State Government policy.

2. Applications in the prescribed format (may be downloaded from Website) enclosed here with must reach this office by ...29/6/2012.....

accompanied by the following documents/ testimonials:-

- (a) Attested copies of all certificates along with mark-sheet from 10<sup>th</sup> Class Standard onwards.
- (b) Proof of Punjabi language i.e. Matriculation or equivalent certificate.
- (c) Proof of basic knowledge of IT, if any.
- (d) Certificate of Character from two responsible persons not being his/her relatives who are well acquainted with him/her.
- (e) Caste Certificate in case applied for reserve category.

**GOVERNMENT OF PUNJAB  
DEPARTMENT OF PLANNING  
(S.C.O.No. 70-72, Sector 17-D, Chandigarh)**

**PROFORMA**

**Application for INTERNS**

Ref. Advertisement No. ....

Self attested  
copy of latest  
passport size  
photograph

1. Name :
2. Father's Name :
3. Date of Birth :
4. Category :
5. Nationality :
6. Permanent Home Address :
7. Address for Correspondence :  
Telephone/Mobile No.
8. E-mail address :
9. Educational Qualifications :

Sr. No.	Examination Passed	Year of passing	Marks obtd.	Dvn.	%age	Board/University/ Institute	Statistics/ relevant subject
1.	Xth						
2.	10+2						
3.	Graduation (specify)						
4.	Post graduation (M.A./M.Sc/ MBA etc. specify)						
5.	Other if any specify						

10. Computer/IT Education :
11. Other Qualification, if any :
12. Experience, if any :
13. Whether Punjabi passed up to Matric standard :

Date:

Signature of the Candidate

Place: