

## **ANNEXURE IV**

### **QUARTERLY PROGRESS REPORT PROFORMA; PHYSICAL PROGRESS UPTO QUARTER ENDING (Specify Date)**

1. Name of NGO
2. Name of Project
3. Funds sanctioned
4. Date of release of funds  
:Ist instalment  
:2nd Instalement
5. Duration of proposed activities
6. Target beneficiaries
7. Activities actually carried out with dates
8. Approximate No. of beneficiaries
9. Brief report of the work done