

# **ANNUAL ADMINISTRATIVE REPORT**

**2011-12**

**Economic Adviser, Government of Punjab.  
SCO No. 35-36, Sector 17-E, Chandigarh.**

# **ANNUAL ADMINISTRATIVE REPORT 2011-12**

## **ECONOMIC AND STATISTICAL ORGANISATION, PUNJAB**

Economic and Statistical Organisation acts as the data bank and caters to the statistical needs of the State as well as Central Government, policy makers & research institutions, experts and scholars engaged in Research & Development. The Organisation collects primary as well as secondary data at the state, district, block and village level. The collected data is compiled, analysed, interpreted and disseminated through various departmental publications. This Organisation is also the nodal agency for statistical activities in state. Therefore it co-ordinates statistical activities within the State and keeps proper liaison with Central Statistical Organisation, Government of India.

“Statistical Abstract of Punjab” and “Economic Survey of Punjab” are two well known annual publications of this Organisation which contain comprehensive data-based information on various socio-economic aspects of the State. Both of these publications are Budget documents which are brought out annually.

Economic & Statistical Organisation is headed by Economic Adviser who is assisted by Directors, Joint Directors, Deputy Economic and Statistical Advisers, Research Officers and Assistant Research Officers.

Economic & Statistical Organisation has 15 regular sections. Besides, 4 more sections i.e. Member of Parliament Local Area Development Scheme (MPLAD), Twenty Point Programme (TPP), Economic Census & India Statistical Strengthening Project (ISSP) are working at the State Head Quarter. One section works for the establishment and the remaining sections are engaged in data based & research oriented technical work. The establishment section manages the human resource administration and is manned by superintendents, senior assistants, clerks and typists. The Directors, Joint Directors and Deputy Economic and Statistical Advisers provide tips of desired guidance in day to day research work on matters relating to economic and statistical issues. The Research Officers and Assistant Research Officers are mainly responsible for analysis and interpretation of data whereas collection and compilation work is done by Statistical Assistants and Investigators.

In each district, District Statistical Office headed by Deputy Economic & Statistical Adviser plays dual role of collection of statistics & implementation of various development plans & programmes. With the introduction of decentralized planning, Deputy Economic and Statistical Adviser is fully involved in the formulation and monitoring of the District plan schemes. District

statistical offices are also engaged in sanction/release of funds for a very high profile scheme known as MPLAD under which Rs. 5 crores are allocated to each of MP of the State by Government of India. Work of Twenty Point Programme is also reviewed by this department. These schemes are implemented with existing departmental sanctioned staff and no extra staff is available for these schemes and as a result the core Statistical work of department is hampered. Further, Statistical activities are likely to get a very big boost with the implementation of centrally sponsored scheme "India Statistical Strengthening Project" under which State Strategic Statistical Plan has been prepared & is under the process of approval. Similarly number of activities have increased manifold at district level with the receipt of FC-XIII grant of Rs. 20 crores for Punjab (Rs. one crore for each district). A chart showing the administrative set up and distribution of the work of various sections of Organisation is enclosed at the end of the report.

**The activities and the assignments completed by each section/unit during 2011-2012 are given below:-**

## **I. STATE INCOME**

This Section prepares estimates of State Domestic Product (SDP) both at current and at constant (2004-2005) prices for all the 13 sectors of the economy along with per capita income. District-wise sectoral estimates of SDP both at current and constant prices for each year are also prepared. Quick estimates of SDP based on production targets of Agriculture, Livestock, Forestry and Fishing sectors and past trend in respect of other sectors are prepared annually with a time lag of one year. Sector wise growth rates of SDP for different periods are prepared to study the trend of economy. In addition to it, notes on economic situation in the state and comparative position of the state vis-à-vis other states with respect to State Domestic Product are prepared for the use of State Government. Besides, this section is also supervising the Survey of Non Profit Institutions under the guidelines of CSO, MOSPI, GOI since 2008-09.

### **Work done during 2011-2012**

1. Estimates of GSDP and NSDP at current and constant prices (2004-05) for the year 2009-10 were prepared with new base for 13 sectors of the Economy. Quick and Advance estimates of GSDP and NSDP were prepared for the year 2010-11 and 2011-12.
2. District-wise estimates of gross and net income were prepared for the year 2008-09 at current and constant (2004-05) prices.
3. Information regarding economic situation and growth rates was prepared for inclusion in the budget speech of Finance Minister, Punjab and for Governor's address in Budget Session of Punjab Legislative Assembly.

4. Information regarding Livestock sector, data regarding production and prices for Fishery, Mining and Forestry sectors, data regarding production prices and area under agriculture and Horticulture crops for the year 2009-10, Number of Tractors and diesel engines in Punjab was sent to Central Statistical Organisation, Govt. of India, New Delhi.
5. Relevant Statements relating to sectorwise State Income estimates, Growth Rate and per capita Income of Punjab were prepared for inclusion in the Statistical Abstract of Punjab 2011, Economic Survey of Punjab 2011-12 and Annual Plan 2012-13.
6. Three workshops were attended as below:
  - i) Training relating to State Domestic Product conducted by C.S.O. Govt. of India
  - ii) Comparison of State Income estimates for the year 2008-09 with CSO.
  - iii) Comparison of State Income estimates for the year 2009-10 with CSO.
7. Data regarding State Income Estimates in the prescribed performas was sent to Finance Department, Punjab.
8. Report writing regarding NPI survey Phase II remained under progress.

## **II. CAPITAL FORMATION**

This section prepares estimates of Gross State Domestic Capital Formation for all the 13 sectors of the economy at current as well as at constant (2004-05) prices both for public and private sectors. These estimates were compiled asset wise, institution wise and industry wise for the state as a whole.

### **Work done during 2011-12:-**

1. Estimates of Gross State Domestic Capital Formation for the year 2004-05 to 2009-10 at current and constant prices at new base year 2004-05 were prepared
2. Four tables relating to the estimates of Gross State Domestic Capital Formation were prepared for State Statistical Abstract, 2011.
3. Critical indicators for the year 2008-09 were prepared and sent to field operation division.

## **III. PUBLIC FINANCE**

This section undertakes economic analysis of State Govt. budget and budgets of Municipal Corporations/Councils and Nagar Panchayats. Economic data regarding public finance is maintained and supplied for various uses.

### **Work done during 2011-12**

1. Economic & Functional Classification of Municipal Budget which is useful to study the impact of the budgetary transactions of all the Municipal Corporations in the State was prepared for the year 2009-10.
2. Publication, " State Finances: A Comparison" which relates to comparative study of revenue receipts and revenue expenditure of all the states in India was prepared for the year 2009-10.

3. Economic & purpose classification of Punjab Govt. Budget for the year 2010-11 was prepared.
4. Tables for Statistical Abstract 2011 and Economic Survey 2011-12 were prepared.
5. Critical Indicators for Punjab vis-a-vis India for the year 2004-05 to 2009-10 were prepared and supplied to the field operation section.
6. Budget information was prepared for State Income & Capital Formation estimates.

#### **IV. EMPLOYMENT**

Earlier this section used to conduct studies in the field of employment and manpower as recommended by the Planning Commission. Various studies were conducted to study the impact on employment with the setting of some large and medium scale projects. With the acute shortage of staff and manifold increase in new statistical activities, no separate staff is available for this work. However, chapter on employment was prepared for inclusion in Economic Survey 2011-12.

#### **V. INDUSTRIAL STATISTICS**

Industry section was set up in Economic & Statistical Organisation, Punjab in the year 1967-68 to compile the Industrial Statistics. Presently the compilation of Quarterly/Annually Index of Industrial Production (IIP) for selected important item is being done. The revision of base year of Index of Industrial Production from the year 1993-94=100 to 2004-05 =100 has also been undertaken.

##### **Work done during 2011-12**

1. District wise estimates for some key indicators based on ASI summary results for the year 2008-09 which are collected from Central Statistical Organisation, Kolkatta (Govt. of India) were prepared and sent to concerned branches for its inclusion in the State Statistical Abstract 2011 and Critical Indicators 2008-09.
2. State Quarterly/Annual Index of Industrial production (IIP) was prepared for the year 2010-11 with base year 1993-94=100 for the selected 111 items at two digit level of NIC-1987.
3. A chapter on Industry was prepared for inclusion in Economic Survey 2011-12.
4. For revision of base year from 1993-94=100 to 2004-05=100, selection of item Basket at, NIC 2,3,4 digit and item level and weighting diagram was prepared and got approved from Central Statistical Organisation Kolkata, Govt. of India. Collection of data and compilation of received data from selected units for revision of series from 2004-05 to 2010-11 remained under process.

## **VI. PLAN EVALUATION**

This section was set up in the Economic and Statistical Organisation, Punjab in 1964. The evaluation section is engaged in evaluating various programmes/ schemes being implemented by various departments. These reports are helpful to the planners and administrators in formulating the schemes/programmes which help in taking the corrective measures for removing the bottlenecks. Besides this, section undertakes con-current/ quick evaluation of different development schemes. Since its inception this section has conducted 173 evaluation studies.

### **Work done during 2011-12**

1. The evaluation study of information and communication Technology (ICT) Project report resubmitted to EA for approval after removing discrepancies. The report has been got approved from Economic Adviser and sent to the concerned Department for comments.

## **VII. COMPILATION**

Compilation section acts as data bank in the department. Wide range of data is made available to the State Administrators, Planners and Researchers so as to take important decisions in formulating and implementing the departmental schemes and for undertaking research work in the State. This section prepares Statistical Abstract, Annual Administrative Report and Punjab at a Glance and coordinates statistical activities with Govt. of India and various states.

### **Work done during 2011-12**

1. Preparation. of Statistical Abstract of Punjab 2011 (Budget document) .
2. Preparation of Material for the Finance Minister's address for the budget session 2012.
3. Annual Administrative Report for the year 2009-10 was prepared and got approved by the Council of Ministers Meeting (CMM) and work of Annual Administrative Report for the year 2010-11 was under progress.
4. Information for the quarterly Statistical Newsletter for the quarters ending 3/2011, 6/2011, 9/2011 and 12/2011 and half yearly report for the half year ending 6/2011 and 12/2011 with regard to National Advisory Board on Statistics was sent to C.S.O. Govt. of India, New Delhi.
5. " Punjab at a Glance district-wise" for the year 2010 was prepared and got approved from Principal Secretary Planning, Government of Punjab and sent to press for printing.
6. 19<sup>th</sup> Conference of Centre and State Statistical Organisations on 30-31 January, 2012 at Jaipur (Rajasthan) was attended by Economic Adviser and Joint Director (H). Action taken report of 18<sup>th</sup> Conference was also sent to CSO.

7. Under Right to Information Act, 2005, Information of 17 Manual as on 31.3.11 was updated.

**Misc.**

1. This section also handled the work of Co-ordination and various trainings .

**VIII. PRICES**

For studying the behavior of prices especially under inflationary pressures, wholesale and retail prices are collected every week. From these prices, monthly price bulletins are prepared. Price Index Numbers for the working class in Punjab are prepared every month for six centres viz. Abohar, Bathinda, Dhariwal, Nangal, Patiala & Phagwara and sent to State Government departments and the concerned Industrial units for providing relief to factory workers for compensating the increase in prices. Data regarding rural retail prices and agriculture labour wages are collected and circulated for the information of Central and State Government departments every month. The monthly monitoring report for retail & wholesale prices of selected essential commodities is prepared.

**Work done during 2011-12**

1. Consumer Price Index (Base 1987=100) for the working class for six selected centres was prepared and issued from March,2011 to February,2012
2. Wholesale Price Bulletins from September, 2010 to September,2011 were prepared.
3. District-wise Statements of Agricultural Labour Wages and Rural Retail prices were prepared from March,2011 to February, 2012 and requisite information sent to Agriculture Department, Punjab.
4. The monthly monitoring report for retail and wholesale prices of selected essential commodities was prepared from January, 2011 to December, 2011.
5. Chapter on prices for the Economic Survey 2011-12 and Statistical Abstract of Punjab 2011 along with tables were prepared.

**IX. FIELD OPERATION**

The Field Operation Section of Economic & Statistical Organisation Punjab was set up with the primary objective of improving the quality of statistics at Village and Block level. This section also collects additional primary data on various important socio-economic aspects at village and block level which is rarely collected by any other agency. With the advent of block/micro level planning, block level statistics have become more important and are in great demand from various government departments and organisations especially for the purpose of decentralized grass root planning.

Detailed village-wise information is collected and compiled by investigators posted at block level and checked by Statistical Assistants/Assistant Research Officers under the supervision of District Statistical officers at district level. At state level this data is scrutinized & analysed. On the basis of the information collected, Village Directories & Block-at-a-glance were prepared by each district of the state.

As directed by Planning Commission, Govt. of India, Village Directory of each district of the State have been placed on website since 1998-99. Block-wise indicators of Socio-Economic Development (Rural) are also prepared yearly. Critical Indicators of Punjab and All India are also prepared & placed on website. Besides these, various adhoc surveys are conducted by this unit as recommended by the State Government from time to time.

### **Work done during 2011-12**

- 1 Village Directories for the year 2009-10 of 10 districts were computerized .Village Directories (Punjabi version Computerised) for the year 2010-11 of 12 districts were received and scrutiny of village-wise data of eight districts has been completed.
2. Block at a Glance for the year 2009-10 of all the districts was checked and computerized. Block at a Glance for the year 2010-11 of 15 districts have been received.
3. Blockwise Development indicators for the year 2010-11 of 15 districts of the state were prepared.
4. Critical Economic Indicators of : Punjab Vs. India for the year 2008-09 were prepared, computerized and placed on website [www.pbplanning.gov.in](http://www.pbplanning.gov.in).
5. Information relating to 8 Backward Block Indicators for the year 2008-09 was received from all the districts was Scrutinized and sent to Ministry of Panchayati-Raj, Govt. of India.
6. Employment & Unemployment Survey in all Districts was completed as per the directions of Ministry of Labour and Employment.
7. Application of software prepared by C-DAC for Village Directory and Block-At-A-Glance was launched and shortcomings found by Districts and Head office were sent to C-DAC from time to time to remove the discrepancies in reports.

## **X. DEMOGRAPHY & HOUSING**

Demography Section prepares following reports.

### **1. Census of Punjab Govt. Employees & Semi- Govt. Employees.**

The information regarding Govt. and Semi-Govt. employees in Punjab as on 31<sup>st</sup> March is collected every year. This Annual Report contains data according to pay ranges, district-wise, department-wise and sex-wise. The information about number of scheduled castes, backward classes, ex-servicemen, wards of freedom fighters and handicapped employees is also collected.



Since March, 1993 the information regarding semi- Govt. employees working in Boards, Corporations, Municipalities, Municipal Corporations, Market Committees, Improvement Trusts is incorporated in this publication.

## **2. Municipal Statistics of Punjab:**

The report is published annually and contains important data of all the Municipal Corporations/ Councils of the State regarding area and population, vital health, education, water-supply, entertainment facilities, hotels, veterinary hospitals, banks, roads, sports facilities, diesel/ petrol pump & number of gas agencies etc.

## **3. Building Material Prices and Wages of Labourers:**

- (i) Data regarding building material prices and wages of different types of labourers is collected quarterly from all the districts and after compilation sent to National Building Organisation, Govt. of India, New Delhi.
- (ii) Building Construction Cost Index is prepared annually & sent to NBO, Govt. of India, New Delhi.

## **4. Housing /Building Construction Statistics**

Information regarding Private /Public sector housing/building construction is collected from concerned Municipal Committees and State Govt. Undertakings respectively & sent to N.B.O. Govt. of India, New Delhi.

## **5. Population Statistics**

- (i) Population Statistics are prepared as per the requirements of the other departments of the State.
- (ii) Whenever new districts and tehsils are created, the area and population are compiled according to the new boundaries of the districts.
- (iii) Data is updated according to the population census.

## **Work done during 2011-12**

1. Report regarding Census of Punjab Govt. & Semi Govt. Employees as on 31-3-09 has been prepared. Provisional information of 5 tables of Punjab Govt. & Semi Govt. employees as on 31.3.2010 was prepared and sent to Compilation Section for publishing in the State Statistical Abstract of Punjab,2011. Information regarding census of Punjab Govt. & Semi Govt. employees as on 31.3.10 was collected from the 90 offices/boards/corporations situated at Chandigarh and 19 districts of the State. Data was scrutinized and compiled.

2. Report regarding Municipal Year Book for the year 2008-09 was prepared and got approved from higher authorities. Information was received from the 19 Districts of the state regarding Municipal Year Book for the year 2009-10 and posted.
3. Information regarding prices of Building Material and Wages of Labour for the Quarter ending 31.3.11 and 30.6.11, 30.9.11, and 31.12.11 was prepared and sent to N.B.O. Govt. of India, New Delhi. Building Construction Cost Index (BCCI) for the year 2011 was prepared and sent to NBO, New Delhi.
4. Information regarding construction in housing sector concerned with Punjab Police Housing Corporation and Housefed Punjab for the 2007-08 and 2008-09 and Punjab Housing and Urban Development Authority (PUDA) for the year 2010-11 was collected and sent to NBO New Delhi through e-mail.
5. 22 tables of Area and population for Atlas of Punjab state on the basis of Census,2001 were prepared and sent to compilation section.

## **XI. IRRIGATION & POWER**

This section prepares report on Energy Statistics of Punjab which contains district-wise and state-wise information pertaining to various aspects of energy. It contains comprehensive information regarding generation and consumption of electricity, transmission and distribution, Installed capacity of plants, Plant load factors, Connected load, Length of LT, 11KV Lines and HT lines, number of transformers, towns and villages electrified, number of gas connections, number of gohar gas plants, consumption of petrol, high speed diesel, kerosene oil and expenditure on power schemes etc. Comparative figures of other states on different aspects are also given where ever possible.

### **Work done during 2011-12**

- 1.The report relating to Energy Statistics of Punjab for the year 2007-08 was got approved. The tables of the report for the year 2008-09 alongwith write up both in English and Punjabi version were completed.
2. 40 tables of the report for the year 2009-10 were prepared. Information received for the year 2010-11 was scrutinized.

## **XII. FARM ACCOUNTS**

Farm Accounts Section prepares following two reports.

- i) Farm Accounts in Punjab.
- ii) Family Budget of Selected Cultivators in Punjab.

The main objective of these reports is to assess the yearly income and expenditure of selected cultivators from farming and other sources. The reports depict comparative economic

position of the selected mechanised and semi-mechanised holdings. For this purpose one mechanised and one semi-mechanised holding is selected from each tehsil of every district of Punjab.

#### **Work done during 2011-12**

1. The three zones and master tables of semi-mechanised holding and two zone of tractor operated holding were compiled in report on Farm Accounts in Punjab 2009-10.
2. Report on Family Budget of Selected Cultivators 2008-09 has been prepared.

### **XIII. NATIONAL SAMPLE SURVEY**

The National Sample Survey Organisation (NSSO) was started by Govt. of India in 1950, to collect comprehensive socio-economic data to meet out the statistical needs of Central and State Govts., Planning Commission and other interested Organisations. The National Sample Survey (NSS) is a large scale survey conducted at National level by Govt. of India in the form of successive rounds, each round covering topics of current interest. The State of Punjab joined this scheme on equal matching basis during 14th round in the year 1958-59. The objective of collection of data through NSS scheme is first to obtain exclusive sample results for the State of Punjab for its onward transmission to National Sample Survey organisation (GOI) for pooling of Central and State Sample results and secondly to provide Statistical information to various Government departments as and when required by them.

#### **Work done during 2011-12**

During this period field work regarding 4<sup>th</sup> sub-round of 67th Round of NSS was started in April, 2011 and completed in June, 2011. Total 98 samples (Rural-49, Urban-49) were surveyed and 1470 schedules were filled in. During this period a Regional level training Workshop was attended by the Director, R.O., S.A. and Investigator at Regional office of N.S.S.O ( GOI) at Ludhiana.

All India training Workshop was attended by the Director and Investigator at New Delhi for 69th round of NSS. Field work for 68th round of NSS was also started and survey work of 294 ( Rural 147+ Urban 147) samples were completed upto 31st March,2012 and 4410 schedules were filled in.

### **XIV. TABULATION**

Tabulation section tabulates the data collected by National Sample Survey Section from the field under various rounds. Processing and tabulation of data is done in

accordance with the procedure and tabulation plan supplied by the National Sample Survey Organisation (NSSO) Govt. of India, New Delhi.

#### **Work done during 2011-12**

1. Report on consumer expenditure for 63rd round was prepared.
2. Data entry was done for 175 samples of 66th round of NSS.

### **XV. ART**

Main function of the section is to prepare titles, graphical charts/pictogrammes, maps and other visual aids for various publications/reports/folders and brouchers of Economic & Statistical Organisation, Punjab.

#### **Work done during 2011-12**

During the year 2011-12 this section remained engaged in preparation of geographical maps charts/pictograms and other visual aids for E.S.O. Punjab for the following publications, folders and brochures etc.

1. Statistical Abstract of Punjab 2010
2. Economic Survey of Punjab 2010-11
3. Census of Punjab Govt. and Semi-Govt. employees as on 31.03.2009.
4. Punjab At-A-Glance 2010 (District-wise)
5. Multi-coloured displaying charts.

53 black and white graphical charts for printing in various publications, 9 black and white title designs including their colour schemes for the publications and 6 multi colored displaying charts were prepared as per requirement of officers.

Besides this, the officials of this section also supervised the art work relating to the printing of various important time bound publications of the department in Printing Press, U.T. Chandigarh and Punjab Govt. Press, Mohali to ensure their accuracy according to the approved design.

### **XVI. ECONOMIC CENSUS**

6th Economic Census scheme is being implemented as a 100% Centrally Sponsored Scheme. ESO is the nodal agency in Punjab as per the guidelines of Govt. of India, Govt. of Punjab issued notifications constituting State Level Steering Committee with Chief Secretary as its Chairman, and Distt. Level Monitoring Committees in each district headed by Deputy Commissioner.

The record of 6th Economic Census consisting of documents such as AHL, Charge Register and U.F.S. (Urban & Rural) pertaining to 22 districts of the state was collected from the Census department, Punjab, Chandigarh and shifted to Patiala and Shahid Bhagat Singh Nagar from where it will be disbursed to the remaining districts of the State. Instruction manual was translated from English to Punjabi to the field work. Besides Schedules No. 6A,6B,6C which are to be filled

during field survey were translated from English to Punjabi and the same were sent for approval of the Ministry of Statistics and Programme Implementation, Govt. of India.

## **XVII. TWENTY POINT PROGRAMME**

Twenty point Programme became operational with effect from 1st April, 2007. This programme is meant to give a thrust to schemes relating to poverty alleviation, employment generation in rural areas, housing, education, family welfare and health, protection of environment and many other schemes having an impact on the quality of life, especially in the rural areas. Under this programme 65 items are monitored annually, out of these 20 items are monitored on monthly basis.

Originally the work relating to 20-Point Programme was assigned to Department of Programme implementation Punjab. But it is worth mentioning that there is no provision of staff/other infrastructure in this Department. The officers/officials of Economic & Statistical Organisation are doing the work in respect of 20-Point Programme in addition to their own duties. Information in respect of physical/financial performance of schemes run by the different departments in the State is being collected and after doing thorough scrutiny the same is being sent to Ministry of Statistics and Programme Implementation (GOI) every month. The financial and physical information prepared for TPP-06 is also placed on the department's Website. For the effective implementation of this programme, state level and district level and Block level monitoring committees has already been constituted:

### **Work done during 2011-12**

1. Monthly progress reports for the year 2011-12 were collected from different departments scrutinized and sent the same to Ministry of Statistics and Programme Implementation (MOSPI) Govt. of India. A meeting was convened under the chairmanship of Economic Adviser with the departments having low progress of schemes.
2. The Financial and Physical information regarding TPP-06 for 2011-12 has been placed on department's website, according to the publication which is received from MOSPI, Govt. of India.
3. A review meeting of Twenty Point Programme-06 was held under the chairmanship of Economic Adviser Govt. of Punjab on 4.1.12 and discussed different issues of the 20-point programme.

## **XVIII. MEMBER OF PARLIAMENT LOCAL AREA DEVELOPMENT SCHEME (MPLADS)**

Under this scheme, funds to the tune of Rs. 5.00 crores are allocated to Member of Parliament every year, which are released on the basis of recommendations made by the MPs and are spent on development works carried under the supervision of Deputy Commissioner in their respective areas at district level. Economic & Statistical Organisation, Punjab (E.S.O.) is performing the duty as a Nodal Department under this scheme and maintaining liaison with the Deputy Commissioners at the District level and Ministry of Statistics & Programme Implementation, Govt. of India.

### **Work done during 2011-12**

1. As on 31.3.2012, 98.52% work has been uploaded.
2. Unspent amount of Retired Rajya sabha members distributed among sitting Rajya sabha members. Unspent amount of 14th Lok Sabha Members distributed among 15th Lok Sabha Members.
3. **Meetings**
  1. Parawise reply of Agenda Notes were prepared for the meeting of Secretaries held on 17.8.2011 under the Chairmanship of Sh. Srikant Jena, Hon'ble Minister of State and under the Chairmanship of Sh.T.C.A. Anant. Secretary, (MOSPI) at New Delhi held on 6.2.2012.
  2. Review meeting of C&AG performance Audit Report on MPLADS under the chairmanship of Economic Adviser, Punjab was held on 8.9.2011 at head office, Chandigarh. Second review meeting on MPLADS under the chairmanship of Economic Adviser Punjab was held on 27.2.12 at Head office, Chandigarh. Dy.ESA of all districts participated in it.
  3. C&AG performance Audit Report 2010-11.  
Out of total 13 Audit paras,, reply for 12 paras have been accepted by MOSPI for onward submission to DG (Audit).

### **XIX. India Statistical Strengthening Project**

ISSP branch has been established for executing the work of "India Statistical Strengthening Project (ISSP)" in the State. Alongwith ISSP project, this branch has also been assigned following work.

- i. Co-ordination of work under 13th Finance Commission (FC) Grant
- ii. Preparation of Business Register under 13th FC grant.
- iii. Collection of Statistics Act-2008
- iv. National Statistical Commission.

A brief account of various functions performed by this branch during the year 2011-12 is as under:-

#### **1. ISSP Project**

This project has been launched as a centrally sponsored scheme by govt. of India as a follow up of recommendations of Rangarajan Commission report-2001. The main objective of this project is to strengthen the State Statistical System. Under this Project a Letter of Participation (LOP) has been signed by State Govt with Ministry of Statistics and Programme Implementation (MOSPI), Govt. of India to implement the project in State. As per the LOP the States will, inter-alia, prepare "State Strategic Statistical Plan (SSSP)" on the basis of which Govt of India (GOI) will provide grant to state Government for reforming the Statistical System .

### **Work done during the year 2011-12**

During the year 2011-12 the "State Strategic Statistical Plan (SSSP)" has been prepared after a long process of deliberations and discussions in various meetings with stakeholders and data users .This SSSP has been submitted to GOI for further necessary action after getting its approval from State Level Steering Committee constituted under the Chairmanship of worthy Chief secretary, Govt of Punjab.

### **2. 13th Finance Commission Grant**

13th Finance Commission has recommended Grant of Rs. 20.00 crore to improve Statistical System at state and district levels. Under this grant following 5 milestones are fixed to be achieved during grant period 2010-15.

- i. Preparation and maintenance of Business Register.
- ii. Providing network connectivity among Districts and State headquarter.
- iii. Preparation of accounts of Local Bodies.
- iv. Collection of Farm activity data.
- v. Pooling of the Centre and State Sample Survey data.

### **Work done during 2011-12**

In pursuance of the guidelines of this grant an expenditure plan of Rs. 20 .00 crore has been prepared and submitted to GOI after getting its approval from High Level Monitoring Committee (HLMC) headed by worthy Chief Secretary, GOP. On the basis of this Expenditure Plan GOI has released Rs 4.00 crore as a 1st installment of this grant. Initial procedure for the recruitment of manpower on contract basis to prepare Business Register has been completed.

### **3. The Collection of Statistics Act, 2008**

This act has been enacted from 6th June, 2010 by Govt. of India to improve the credibility and timeliness of official statistics. Prior to this act, there were few acts such as Labour Act, Birth and Death Registration Act, Census Act etc. under which specific statistics were collected and these

acts did not cover all types of statistics. The Collection of Statistics Act, 2008 covers all type of statistics Govt. of Punjab vide notification No-17255 dated 14.10. 2011 has designated Economic Adviser, Government of Punjab as a Nodal Officer for exercising powers and performing duties under this act.

#### **Work done during 2011-12**

The initial procedure regarding collection of information has been initiated.

#### **4. National Statistical Commission**

The GOI is under process to establish a statutory National Statistical Commission (NSC) to strengthen the official statistical system and to promote public confidence and independence of official statistics. As an interim measure, GOI has already constituted a National Statistical Commission (NSC) on the basis of Govt. resolution. This Commission releases its annual report wherein the recommendations relating to States/UTs are circulated to States/UTs on which comments are sought.

#### **Work done during 2011-12**

Action and comments on the recommendations of NSC's Annual Report 2010-11 relating to States/UTs. were prepared and submitted to GOI. Besides comment on National Statistical Bill, 2012 and the Constitution (One Hundred and Sixteenth Amendment) Bill, 2012 has been sent to the GOI after getting its approval from Hon'ble Chief Minister of Punjab.

#### **DISTRICT STATISTICAL OFFICES**

The Work of each District Statistical Office is supervised by the Deputy Economic & Statistical Adviser. These offices help in collection and compilation of primary and secondary data and co-ordinate the statistical activities of various departments at the district level. Deputy Economic & Statistical Adviser-cum-Joint Secretary plays an important role in District planning and provides secretariat services to Deputy Commissioners-cum-secretaries of the District Planning Committees. DESA's are fully involved in the formulation, implementation and monitoring of the district level plan schemes.



## **List of Publications/Reports prepared during 2011-12.**

1. Punjab at a Glance-district wise for the year 2010.
2. Critical Economic Indicators Punjab V/S India 2008-09.
3. Economic & Functional Classification of Municipal Budget for the year 2009-10.
4. State Finances: A comparison 2009-10.
5. Economic and Purpose classification of Punjab Govt. Budget 2010-11.
6. Census of Punjab Govt. & Semi Govt. Employees as on 31.3.2009.
7. Energy Statistics of Punjab 2007-08.
8. Family Budget of Selected Cultivators 2008-09.

**STAFF STRENGTH**

(As on 31.3.2012 )

**I. SANCTIONED STRENGTH OF THE STAFF**

Category of staff	2009-10	2010-11	2011-12
1	2	3	4
Group-A	77	77	80
Group-B	257	260	260
Group-C	368	366	371
Group-D	106	105	104
Total	808	808	815

**II. TOTAL FILLED POSTS AND SC./B.C. EMPLOYEES**

Category of staff	Total filled posts	S.C. employees	B.C Employees	Percentage	
				S.C.	B.C.
1	2	3	4	5	6
Group-A	38	8	-	21	-
Group-B	94	35	2	37	2
Group-C	203	49	4	24	2
Group-D	64	15	6	23	9
Total	399	107	12	27	3

**POST WISE STAFF IN POSITION AS ON 31.3.2012**

Name of the Post	Sanctioned posts			Filled Posts	Vacant posts
	H.Q.	Distt. Level	Total		
1	2	3	4	5	6
Group-A Posts					
i. Economic Adviser	1	-	1	1	-
ii. Directors	2	-	2	2	-
iii. Joint Directors	3	-	3	3	-
iv. Dy. Economic & Statistical Adviser	8	22	30	15	15
v. Research Officer	21	22	43	17	26
vi. Superintendent Grade-I	1	-	1	-	1
Sub-total Group-A (I to VI)	36	44	80	38	42
Group-B posts					
i. District Statistical Officers	-	14	14	8	6
ii. Assistant Research Officers	53	62	115	16	99
iii Senior Artist	1	-	1	-	1
iv. Librarian	1	-	1	-	1
v. Draftsman	2	-	2	2	-
vi. Supdt. Grade-II	2	-	2	2	-
vii. Stastistical Assistant	32	62	94	40	54
viii. Senior.Astt.	13	14	27	23	4
ix. Senior Scale Stenographer	4	-	4	3	1
Sub Total Group-B posts (I to IX)	108	152	260	94	166
Group-C posts					
i) Junior Scale Stenographers	11	-	11	6	5
ii) Steno-Typist	23	29	52	14	38
iii) Junior Assistant/Clerk	17	42	59	51	8
iv) Investigator	54	152	206	113	93
v) Data Entry Operator	-	31	31	13	18
vi) Driver, Book Binder, G.O.	5	7	12	6	6
Sub-total Group-C (I to VI)	110	261	371	203	168
Group-D posts (Peon)	53	51	104	64	40
<b>Grand Total (Group A+B+C+D)</b>	<b>307</b>	<b>508</b>	<b>815</b>	<b>399</b>	<b>416</b>

**Name and Designation of Officers in position during the year 2011-12**

Designation	SarvShri/Smt.
Principal Secretary Planning	Satish Chandra, IAS
Economic Adviser	Mohan Lal Sharma
Director	1. Tirath Singh 2. Parminder Singh Walia (12.10.11 to 31.3.12)
Joint Director	1. Harvinder Singh 2. Jagdeep Singh (12.10.11 to 31.3.12) 3. Kuldeep Kaur (12.10.11 to 31.3.12)
Dy. Economic & Statistical Adviser (H.Q.) & ( District Level)	1. Amarjit Kaur 2. Amar Singh Chahal 3. Paramjit Singh 4. Harjinder Singh 5. Lakhwinder Singh 6. Rani 7. Harjinder Kaur 8. Krishna Devi 9. Iqbal Singh 10. Deepinder Kaur 11. Parminder Kaur 12. Baljit Kaur 13. Rakesh Kalia 14. Pritpal Singh 15. Avtar Singh

