

Department of Planning

(Local Plan Division)

The 22nd April, 2003

No. 2/1/PSPB/LPD/03/2402- In accordance with Punjab Government Notification No. 2/1/PSPB/LPD/02/3800 dated 4th July,2002 and the subsequent partial modifications No. 2/1/PSPB/LPD/02,4490, dated 7th August, 2002, No. 2/1/PSPB/LPD/02/6960, dated 9th December,2002, No. 2/1/PSPB/LPD/02/1216, dated 21st February,2003 and No. 2/1/PSPB/LPD/02/1231, dated 21st February,2003 the Governor of Punjab is pleased to issue the consolidated composition of District Planning and Development Boards as under:-

1. Cabinet Minister ..Chairman
2. Minister of State ..Chairman/ Vice
Chairman
3. All sitting members of Lok Sabha/Rajya Sabha whose constituency wholly or partially lies within the district are members of these Boards. In case, an area more than 10% of a particular constituency of MP(LS) falls in a district, the concerned MP, as the case may be, can nominate one member for the DPDB. Rajya Sabha MPs who are registered voters in the district can nominate their representative from the district for the respeptive DPDB to attend the meetings in their place from their constituencies. ..Member
4. One member to be nominated by the Speaker, Deputy Speaker of Punjab Vidhan Sabha and Ministers in their place from their constituencies. In case an area more than 10% of a particular constituency of a Minister of the State Government, Speaker and Deputy Speaker of Punjab Vidhan Sabha falls in the district, the concerned Minister of the State Government, Speaker and Deputy Speaker of Punjab Vidhan Sabha, as the case may be, can nominate one member from the district(s) for the respective District Planning and Development Board. ..Member
5. One member to be nominated by the Union Ministers from the State in their place from their constituencies. ..Member
6. All sitting MLAs of the District ..Member
7. Chairman Zila Parishad ..Member
8. Six Non-Official Members including one Ex-Serviceman to be nominated by the State Government on the recommendations of the District Administration. ..Member

PUNJAB GOVT.GAZ., MAY 9, 2003 (VYSK 19, 1925 SAKA)

- | | | |
|-----|--|-------------------------|
| 9. | One Sarpanch or Samiti Member or Zila Parishad Member (The Zila Parishad Member nominated from the block should be one who has his name in the voters list of that block) from each block of the district to be nominated by the State Government on the recommendations of the District Administration. | ..Member |
| 10. | Mayor of the Municipal Corporation falling in the District | ..Member |
| 11. | Presidents of Class 'A' Municipal Councils falling in the District | ..Member |
| 12. | One or two Presidents of Class 'B' and 'C' MCs falling in the District, depending on the number of such councils in the District. One member to be nominated by the District Administration in case number of Class 'B' and 'C' Municipal Councils is up to 7 and two members in case number of Class 'B' and 'C' Municipal Councils is more than 7. | ..Member |
| 13 | Deputy Commissioner | Member Secretary |
| 14. | Additional Deputy Commissioner (Dev.) | Additional
Secretary |
| 15. | Deputy Economic & Statistical Adviser in the district | Additional
Secretary |

1.2 While making nominations of the non-official members, the State Government will ensure that due representation in the District Planning and Development Board is given to the members belonging to Industry, Trade, Scheduled Castes, Backward Classes, Women and other Minorities in the district.

1.3 In case of nominations made by the Speaker, Deputy Speaker, Ministers or Union Minister (s) in their place, only the nominee will attend the meetings. In case, at some time, Speaker, Deputy Speaker, Ministers or Union Minister(s) wishes to attend the meetings in person, the nominated member in their place will not attend such meeting(s).

1.4 In the absence of Chairman, Vice Chairman will preside over the meeting.

2. Term:

2.1 The term of an elected member shall be the duration of his tenure in the respective capacity, whereas the term of a nominated and non-official member(s) shall be at the discretion of the State Government. If any nominated member fails to attend three consecutive meetings of the Board without sufficient cause/prior intimation to the Chairman, he/she shall be deemed to have ceased to be the member of the Board and a new member will be nominated in his/her place.

- 2.2 It shall be the duty of the Member Secretary to intimate the Government in the Department of Planning the name(s) of the member(s) who fail to attend the meetings of the Board in term of clause 2.1 above.
- 2.3 All the concerned district level officers will remain in attendance in the meetings of the District Planning and Development Board. Deputy Economic and Statistical Adviser of the district would ensure necessary Secretariat assistance for the functioning of District Planning and Development Board and ensure that all the instructions issued by the State Planning Department from time to time are brought to the notice of the members of the District Planning and Development Board for compliance. He will have the authority to inspect all the works/schemes and send regular reports to the Planning Department.

3. Functions:

The functions of the District Planning and Development Boards shall be as follows:-

- i) To formulate a long term district perspective plan and to evolve a strategy of planned development for the district on the basis of felt needs of the people and local priorities;
 - ii) To prepare priority-wise list of schemes/programmes taking into account the resources available from plan fund, State MandiKaran Board, State Rural Development Board and Community contribution well before the beginning of each year;
 - iii) To take appropriate measures for proper implementation of schemes/programmes and projects;
 - iv) To monitor the progress of projects; and for this purpose the District Planning and Development Board may meet as frequently as necessary. The Board will send performance reports to the State Planning Board at regular intervals.
 - v) To encourage the panchayats and other local bodies to take up implementation of development projects themselves with a view to ensure maximum involvement of people and to maximize the confidence in their leadership and implementing capability. The involvement should be both in terms of financial and physical parameters;
 - vi) To make efforts to generate additional resources for developmental works with the cooperation of people; NGOs, NRIs and other agencies and;
 - vii) Any other related function that may be assigned by the State Planning Board.
4. District Planning and Development Board shall meet from time to time at a place to be decided by the Chairman of the District Planning and Development Board.

Chandigarh
The 22nd April, 2003.

J.S.KESAR,
Principal Secretary to Government, Punjab,
Department of Planning.